

Baldwin Borough Public Library Board of Trustees Meeting
MINUTES

Meeting Date: Thursday, January 19, 2018

Location: Baldwin Borough Public Library

Attendance	Staff/Guests	Absent
Paul Hayhurst Kelly Mossbauer Jesse Posset Mike Fitzgerald David Stiffey Quorum present	Jenny Worley Mark Lynch Amy Franz John Egger	Kevin Moder

President Paul Hayhurst called the meeting to order at 7:09pm.

There were no public comments on agenda items.

- I. Capital Campaign Update – Mark Lynch
 - A. Update on grant application list
 - i. Capital Requests = \$200,000
 - ii. General Support Requests = \$100,000
 - iii. Program Support Requests = \$95,000
 - B. Update on grant prospect list
 - i. Capital Requests = \$185,000
 - ii. General Support Requests = \$275,000
 - iii. Program Support Requests = \$135,000
 - C. Total combined value of both lists is \$990,000
- II. Action Items:
 - A. December Minutes

MOTION: K. Mossbauer made the motion to accept the December minutes; second by P. Hayhurst; Motion approved unanimously.
 - B. December Financials – Preliminary Review of Year End financials
 - C. Director’s Report
 - D. Bylaws Change

a. Section 5.5 Voting – Revision to Bylaws

The act of a majority of the Trustees participating and at a business meeting at which a quorum is present shall be the act of the Board. A Trustee may submit a vote by electronic communication prior to the business meeting to, at minimum, the Secretary and Vice President when specifically called for by the President to ensure full participation in matters of critical importance.

MOTION: J. Posset made the motion to revise Section 5.5 Voting to BBPL Board Bylaws effective 12/1/17; second by P. Hayhurst; Motion approved unanimously.

E. Project Updates and Discussion

- a. Listing of Churchview Avenue Property – K. Mossbauer made the motion to enter into Sales Contract with Dale Swanson of Howard Hanna Real Estate to list the Churchview property at \$159,000; second by J. Posset. After discussion J. Posset rescinds his second motion; Motion Fails.

III. Other Board Business:

- A. Staff Salary merit increases – Table to next meeting

NEXT MEETING: Communications Comm. Meeting – February 21, 2018 – 7:30pm
Agenda Meeting – Thursday, March 1, 2018 – 7pm
Business Meeting – Thursday, March 15, 2018 – 7pm

The meeting was adjourned at 9:10pm on a motion by P. Hayhurst, seconded by J. Posset; Motion approved unanimously.

Respectfully submitted,

Kelly Mossbauer
BBPL Board Secretary