

Baldwin Borough Public Library Board of Trustees Meeting  
MINUTES

Meeting Date: March 16, 2017

Location: Baldwin Borough Public Library

| Attendance  | Staff/Guests                               | Absent          |
|---|--|-----------------|
| Paul Hayhurst<br>Kelly Mossbauer<br>Jesse Posset<br>Michelle Miller<br>Mike Fitzgerald<br>Kevin Moder<br>Quorum present | Jennifer Worley<br>Mark Lynch<br>Amy Franz | Council Liaison |

President Paul Hayhurst called the meeting to order at 7:06 pm.

There were no public comments on agenda items.

Presentation of Capital Campaign Feasibility Study -- Mark Lynch and Amy Franz, Mark Lynch and Associates.

I. Action Items:

A. Next Steps Re: Building Project

- a. MOTION: K. Moder made the motion to pursue a capital campaign to fund the Leland Building project; seconded by P. Hayhurst. Motion approved unanimously.
- b. MOTION: M. Miller made the motion to ask Mark Lynch and Associates to submit a proposal for capital campaign services; seconded by J. Posset. Motion approved unanimously.
- c. MOTION: M. Milled made the motion to ask GBBN to submit a proposal for architectural services for the Leland Building project; seconded by K. Mossbauer. Motion approved unanimously.
- d. There will be a meeting with our legislators at the Library on March 31, 2017 to discuss the building project and funding. A formal agenda and strategy will be developed. Council members, Economic Development South, Mark Lynch and Marilyn Jenkins have all been invited to attend.

- B. February Minutes – J. Posset made the motion to accept the February minutes; second by K. Mossbauer. Motion approved unanimously.



**Baldwin Borough  
Public Library**

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- C. February Financials – P. Hayhurst made the motion to accept the February financials; second by J. Posset; Motion approved unanimously.
  
- D. Director’s Report
  - a. Touch-a-Truck has been confirmed for June 17, 2017.
  - b. Jenny will attend the council meeting next week to formally thank Council for their help with the Keystone grant.
  
- E. Fundraising Ideas
  - a. M. Fitzgerald discussed the possibility of a mattress fundraiser for the library.
  
- F. New Board Member
  - a. We have received one formal application for the vacant Board seat. P. Hayhurst will follow up with the applicant and invite her to a future Board meeting.
  
- II. Other Board Business
  - a. M. Miller is resigning her position on the Board effective at the end of the month. She will no longer be a resident of Baldwin. Jenny will continue to advertise for the vacancy. A new secretary to the Board needs to be elected.
  - b. Members discussed the sale of the Churchview property.

NEXT MEETING:   Agenda Planning Meeting – Thursday, April 6, 2017  
                      Regular Board Meeting – Thursday, April 20, 2017

The meeting was adjourned at 9:35 pm on a motion by K. Mossbauer, seconded by M. Fitzgerald. Motion approved unanimously.

Respectfully submitted,  
Jenny Worley  
Director