

Baldwin Borough Public Library Board of Trustees Meeting
MINUTES

Meeting Date: Thursday, July 13, 2017
Location: Baldwin Borough Public Library

Attendance	Staff/Guests	Absent
Paul Hayhurst Kelly Mossbauer Jesse Posset Mike Fitzgerald Kevin Moder Sandy Och David Stiffey Quorum present	Jennifer Worley Mark Lynch Amy Franz Amanda Markovic Julian Sandoval	Kevin Moder

President Paul Hayhurst called the meeting to order at 7:00pm.

There were no public comments on agenda items.

- I. Leland Design Presentation – Amanda Markovic and Julian Sandoval, GBBN Architects
 - Presentation on elements and materials used in design of Leland renovation
- II. Capital Campaign Update:
 - A. Gift Policy – Mark Lynch needs the library to draft a policy regarding campaign gifts.
- III. Action Items:
 - A. June Minutes – J. Posset made the motion to accept the June minutes; second by S. Och; Motion approved unanimously.
 - B. June Financials – J. Posset made the motion to accept the June financials; second by K. Mossbauer; Motion approved unanimously.
 - a. Payroll Account Closure – K. Mossbauer made the motion to close the Payroll account effective July 31, 2017 and utilize the Operating account to issue payroll checks; second by P. Hayhurst; Motion approved unanimously.
 - C. Director's Report
 - b. Workman's Comp Renewal – M. Fitzgerald made the motion to renew the current Workman's Comp policy effective 9/1/17 to 8/31/18 at new rate of \$1,382 per year.



**Baldwin Borough
Public Library**

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Pittsburgh, PA 15227
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D. Policy Review

- c. Vacation Policy Review - Table to next meeting
- d. Bylaws Review, Section 5.5 – Table to next meeting

E. Churchview Property

- J. Posset to follow up on letter to fire department regarding their interest in purchasing the property.

NEXT MEETING: Agenda Planning Meeting – Thursday, August 3, 2017
 Regular Board Meeting – Thursday, August 17, 2017

The meeting was adjourned at 9:18pm on a motion by J. Posset, seconded by P. Hayhurst;
Motion approved unanimously.

Respectfully submitted,

Kelly Mossbauer
BBPL Board Secretary