

Baldwin Borough Public Library Board of Trustees Meeting  
**MINUTES**

Meeting Date: Thursday, June 15, 2017  
Location: Baldwin Borough Public Library

| <b>Attendance</b>  | <b>Staff/Guests</b>                        | <b>Absent</b> |
|--|--|---------------|
| Paul Hayhurst<br>Kelly Mossbauer<br>Jesse Posset<br>Mike Fitzgerald<br>Kevin Moder<br>Sandy Och<br>David Stiffey<br><br>Quorum present | Jennifer Worley<br>Pam Perry<br>Mark Lynch | Kevin Moder   |

President Paul Hayhurst called the meeting to order at 7:01pm.

There were no public comments on agenda items.

- I. Guest Speaker – Pam Perry, President Board of Trustees, Western Allegheny County Library.
  - Discussion on Western Allegheny’s library renovation project
- II. Capital Campaign Action Items
  - A. Communications Plan provided by Mark Lynch. Board approval is needed by Monday, June 18, 2017.
  - B. Renovation Project FAQs provided by Mark Lynch. Board approval is needed by Monday, June 18, 2017.
  - C. Communications Committee – two to three board members needed to head this area of the renovation/capital campaign project.
    - K. Mossbauer and S. Och volunteer to work on this committee with Mark Lynch.
  - D. Schedule Board Training
    - Includes training on communications, messaging and leadership candidate identification.
    - Meeting date scheduled for Thursday, June 29 from 6pm to 8pm in library.

III. Action Items:

- A. May Minutes – K. Mossbauer made the motion to accept the May minutes;  
second by J. Possett; Motion approved unanimously.
- B. May Financials – K. Mossbauer made the motion to accept the May financials; second by  
P. Hayhurst; Motion approved unanimously.
- C. Director's Report
  - Architect will be attending July 13<sup>th</sup> board meeting to present Leland  
Center design.
- D. Dental and Vision Insurance Renewal
  - a. MOTION: P. Hayhurst made the motion to renew the dental insurance with  
United Concordia, at no increase in premiums, from 7/1/17 to 6/30/18; second by  
J. Possett; Motion approved unanimously.
  - b. MOTION: P. Hayhurst made the motion to renew the vision insurance with Davis  
Vision at an increase of \$0.27 per individual, from 7/1/17 to 6/30/18; second by S.  
Och; Motion approved unanimously.
- E. Vacation Policy Review – Tabled to next meeting.
- F. Churchview Property –
  - a. MOTION: J. Possett made the motion to set the asking price of 3171 Churchview  
Avenue at \$169,900; second by M. Fitzgerald; Motion approved unanimously.

IV. Other Business:

K. Mossbauer presented opportunity to hold a library fundraiser with Pittsburgh  
Premier Pageants.

NEXT MEETING: Board Training Session – Thursday, June 29 at 6pm  
Agenda Planning Meeting – Thursday, July 6, 2017  
Regular Board Meeting – Thursday, July 13, 2017

The meeting was adjourned at 9:35pm on a motion by M. Fitzgerald, seconded by P. Hayhurst;  
Motion approved unanimously.

Respectfully submitted,

Kelly Mossbauer  
BBPL Board Secretary