



BBPL Board of Directors  
November 17, 2022  
Meeting Minutes

1. Call to Order by Paul Hayhurst at 7:15pm
  
2. No public comments.
  
3. New Board member Christy Ehrlich was not able to attend.
  
4. a. Motion to accept September minutes made by Mike Fitzgerald and seconded by Kelly Mossbauer. All in favor.  
b. Motion to accept October minutes made by Paul Hayhurst and seconded by Rosemary Willis. All in favor.  
c. Motion to accept October financials made by Amanda and seconded by Kelly Mossbauer. All in favor.  
d. Ratify October Expenses motion made by Kelly Mossbauer and seconded by Paul Hayhurst. All in favor.  
e. Debit card/credit card for amazon purchases tabled. Motion made by Kelly Mossbauer and Christine Laurent. All in favor.  
f. Motion to accept new PTO policy made by Paul Hayhurst and seconded by Amanda Bublinc.  
g. Vote on security services provider. BBPL contracts with Guardian based on terms/conditions of contract with a rate of \$1764.80. Paul Hayhurst motions to accept and seconded by Christine Laurent.
  
5. Reserve fund and capital improvement funds investing discussion. Mike Fitzgerald is exploring 4% 19 month CD for 80 of reserve for approximately half at Brentwood Bank. More research is indicated by Brentwood Bank and accountants.
  
6. Adoption of 2023 Library Budget

The board authorizes the adoption of the 2023 budget based on projected revenues of \$417,478.29. To help balance the budget an additional request will be asked of \$10,000.00 boro appropriation. Paul Hayhurst made the motion and Kelly Mossbauer seconded. All in favor.

7. Friends or the Library - next meeting Saturday, November 19, 2022 at 10:00am.

8. Report from November 15 meeting - New contacts are Shade Tree Commission and South Baldwin Firemen (new members for them).

9. December 15th meeting - Motion made by Kelly Mossbauer and seconded by Amanda Bublinc to cancel the meeting. All in favor.

10. Director's report. Motion made by Paul Hayhurst and seconded by Kelly Mossbauer to approve the closing of the library on Friday, December 9th at 2pm for a staff party. Board authorizes \$150.00 for Anna to have a holiday party. All in favor.

Motion to adjourn at 9:14 made by Christine Laurent and seconded by Paul Hayhurst.

Next meeting January 19, 2023 at 7:00pm.