
Management Report

Baldwin Borough Public Library
For the period ended July 31st, 2023

Prepared by
Donnelly-Boland and Associates

Prepared on
August 15, 2023

Budget vs Actual

January - July, 2023

	Actual	Budget	over Budget	Total % of Budget
REVENUE				
4000 Borough Appropriation	150,000.00	200,000.00	-50,000.00	75.00 %
4001 State Aid - Basic	75,772.00	75,000.00	772.00	101.03 %
4008 RAD Basic Income	59,157.00	100,018.00	-40,861.00	59.15 %
4009 RUR - Table Gaming Fund	7,749.00	12,481.00	-4,732.00	62.09 %
4013 Grants	49,075.15	53,000.00	-3,924.85	92.59 %
4111 Donations	6,132.40	34,000.00	-27,867.60	18.04 %
4302 Merchandise Sales	-359.15	3,000.00	-3,359.15	-11.97 %
4303 Friends Fundraising	1,603.73	360.00	1,243.73	445.48 %
4500 Interest Income	1,220.39		1,220.39	
Total Revenue	350,350.52	477,859.00	-127,508.48	73.32 %
GROSS PROFIT				
	350,350.52	477,859.00	-127,508.48	73.32 %
EXPENDITURES				
5000 Salaries	144,611.72	265,650.00	-121,038.28	54.44 %
5003 Payroll Tax Expense	13,018.42	23,300.00	-10,281.58	55.87 %
5005 IRA	3,826.61	7,300.00	-3,473.39	52.42 %
5006 Custodial Service	3,774.00	7,000.00	-3,226.00	53.91 %
5013 Grant Expense	14,978.21	53,000.00	-38,021.79	28.26 %
5101 Library Supplies	4,852.04	8,000.00	-3,147.96	60.65 %
5102 Office Supplies	2,089.73	3,000.00	-910.27	69.66 %
5200 Books	9,098.24	15,000.00	-5,901.76	60.65 %
5204 Videos	3,197.94	7,000.00	-3,802.06	45.68 %
5205 Downloadables	6,172.56	8,000.00	-1,827.44	77.16 %
5206 Audios/CDs	387.00	2,800.00	-2,413.00	13.82 %
5209 Alternative Collections	3,975.45	6,000.00	-2,024.55	66.26 %
5300 Leased Equipment	2,437.98	5,000.00	-2,562.02	48.76 %
5301 PC Lease	2,876.29	6,700.00	-3,823.71	42.93 %
5401 Prof Org Dues/Annual Membership	1,186.04	2,385.00	-1,198.96	49.73 %
5402 Travel	271.95	500.00	-228.05	54.39 %
5504 Programs	4,095.39	5,000.00	-904.61	81.91 %
5506 Marketing	423.18	800.00	-376.82	52.90 %
5600 Insurance	11,530.96	20,923.00	-9,392.04	55.11 %
5700 Accounting	4,087.95	7,035.00	-2,947.05	58.11 %
5701 Audit	3,850.00	3,700.00	150.00	104.05 %
5902 Utilities	7,092.45	12,000.00	-4,907.55	59.10 %
5903 Telephone	1,396.80	2,340.00	-943.20	59.69 %
5905 Postage	260.00	500.00	-240.00	52.00 %
5906 Depreciation	34,649.23		34,649.23	
5908 Building Maintenance/Repairs	2,138.90	2,500.00	-361.10	85.56 %
6100 Oper. Fundraising Expenses	55.00	500.00	-445.00	11.00 %

	Actual	Budget	over Budget	Total % of Budget
Total Expenditures	286,334.04	475,933.00	-189,598.96	60.16 %
NET OPERATING REVENUE	64,016.48	1,926.00	62,090.48	3,323.80 %
NET REVENUE	\$64,016.48	\$1,926.00	\$62,090.48	3,323.80 %