
Management Report

Baldwin Borough Public Library
For the period ended June 30th, 2023

Prepared by
Donnelly-Boland and Associates

Prepared on
July 14, 2023

Budget vs Actual

January - June, 2023

	Actual	Budget	over Budget	Total % of Budget
REVENUE				
4000 Borough Appropriation	100,000.00	200,000.00	-100,000.00	50.00 %
4001 State Aid - Basic	75,772.00	75,000.00	772.00	101.03 %
4008 RAD Basic Income	49,146.00	100,018.00	-50,872.00	49.14 %
4009 RUR - Table Gaming Fund	7,749.00	12,481.00	-4,732.00	62.09 %
4013 Grants	49,075.15	53,000.00	-3,924.85	92.59 %
4111 Donations	5,263.34	34,000.00	-28,736.66	15.48 %
4302 Merchandise Sales	-313.11	3,000.00	-3,313.11	-10.44 %
4303 Friends Fundraising	1,613.60	360.00	1,253.60	448.22 %
4500 Interest Income	173.27		173.27	
Total Revenue	288,479.25	477,859.00	-189,379.75	60.37 %
GROSS PROFIT	288,479.25	477,859.00	-189,379.75	60.37 %
EXPENDITURES				
5000 Salaries	125,611.56	265,650.00	-140,038.44	47.28 %
5003 Payroll Tax Expense	11,103.36	23,300.00	-12,196.64	47.65 %
5005 IRA	3,279.87	7,300.00	-4,020.13	44.93 %
5006 Custodial Service	3,264.00	7,000.00	-3,736.00	46.63 %
5013 Grant Expense	10,293.23	53,000.00	-42,706.77	19.42 %
5101 Library Supplies	4,561.91	8,000.00	-3,438.09	57.02 %
5102 Office Supplies	2,364.11	3,000.00	-635.89	78.80 %
5200 Books	7,795.69	15,000.00	-7,204.31	51.97 %
5204 Videos	2,635.63	7,000.00	-4,364.37	37.65 %
5205 Downloadables	6,172.56	8,000.00	-1,827.44	77.16 %
5206 Audios/CDs	387.00	2,800.00	-2,413.00	13.82 %
5209 Alternative Collections	3,771.04	6,000.00	-2,228.96	62.85 %
5300 Leased Equipment	2,159.92	5,000.00	-2,840.08	43.20 %
5301 PC Lease	2,414.50	6,700.00	-4,285.50	36.04 %
5401 Prof Org Dues/Annual Membership	1,078.15	2,385.00	-1,306.85	45.21 %
5402 Travel	245.50	500.00	-254.50	49.10 %
5504 Programs	3,698.40	5,000.00	-1,301.60	73.97 %
5506 Marketing	423.18	800.00	-376.82	52.90 %
5600 Insurance	9,266.70	20,923.00	-11,656.30	44.29 %
5700 Accounting	3,514.00	7,035.00	-3,521.00	49.95 %
5701 Audit		3,700.00	-3,700.00	
5902 Utilities	5,935.37	12,000.00	-6,064.63	49.46 %
5903 Telephone	1,199.69	2,340.00	-1,140.31	51.27 %
5905 Postage	260.00	500.00	-240.00	52.00 %
5906 Depreciation	29,699.34		29,699.34	
5908 Building Maintenance/Repairs	2,071.91	2,500.00	-428.09	82.88 %
6100 Oper. Fundraising Expenses	55.00	500.00	-445.00	11.00 %
Total Expenditures	243,261.62	475,933.00	-232,671.38	51.11 %
NET OPERATING REVENUE	45,217.63	1,926.00	43,291.63	2,347.75 %
NET REVENUE	\$45,217.63	\$1,926.00	\$43,291.63	2,347.75 %