

**BALDWIN BOROUGH PUBLIC LIBRARY  
BOARD OF DIRECTORS MEETING  
MEETING MINUTES  
August 17, 2023**

- 1. Call to Order - 7pm**
  - a. Present - Amanda Bublinc, Christine Laurent, Kelly Mossbauer, Paul Hayhurst, Rosemary Willis, Mike Fitzgerald.
  - b. Absent - Christy Erlich,
- 2. ACLA Accounting Presentation**
- 3. Vote on ACLA Accounting**
  - a. Donnelly Boland has been difficult to work with and not responsive.
  - b. Our main concern is leaving a Baldwin/Brentwood business.
  - c. Other concerns - ACLA “taking over” or all county libraries losing their individuality. Counter to that, we are not obligated to use any of ACLA’s services, they’re just options.
  - d. We can keep all of our current bank accounts at Brentwood, but some money has to go through Dollar Bank per ACLA’s requirement. We can keep our other credit cards and also have an option for a Dollar Bank card.
- 4. Vote on ACLA Accounting**
  - a. Board to review terms and contracts and vote at September meeting.
- 5. Action Items**
  - a. **Acceptance of July Minutes** - Mike Fitzgerald motions to accept; Rosemary Willis seconds. All in favor.
  - b. **Acceptance of July Financials** - Kelly Mossbauer makes the motion to accept; Paul Hayhurst seconds. All in favor.
  - c. **Ratify July Expenses** - Paul Hayhurst motions to ratify; Kelly Mossbauer seconds. All in favor.
- 6. Update on Youth Services Position**
  - a. Anna Newborg is interviewing for this position - approx. 30 applicants, 10 first interviews, 4 second interviews (demonstration of skills). Second interviews will wrap up next week with a final decision made by the end of the month.
- 7. Discuss Renewal of Greg Bucci Cleaning Contract 2023-24**
  - a. Same rate as last year. Anna Newborg is still happy with his service.
- 8. Discuss participation in Facilities Shared Services**
  - a. Handyman, plumbing, other repair services - anything related to building maintenance and repair.
  - b. No obligation, no cost, no long-term commitment.

- c. DPW helps a lot right now, but it's usually a favor. They don't have an obligation to help us.
- d. Any money-related items, Anna Newborg will bring back to the board.
- e. Board agrees that Anna should participate in meetings and learn more about the offerings.

**9. Director's Report and Staff Report**

**10. Friends of the Library Update**

- a. Friends Brunch/Meet and Greet/Open House - October 14th @ 10:30am
- b. Reach out to past friends and invite
- c. Taste the Town option
- d. Trying to boost membership to do more with events and fundraisers

**11. Touch-a-Truck Update**

- a. Raffles have to be sponsored by the friends. Anna working on getting a small games of chance license.
- b. Everything is moving along as planned.
- c. Rosemary Willis, Amanda Bublinc, Christine Laurent cannot attend. Mike Fitzgerald is a maybe.

**12. New Business**

- a. Kelly Mossbauer is submitting her letter of resignation. She's moving so she is no longer eligible to serve on the board.
- b. Motion to accept Kelly Mossbauer's resignation effective August 31, 2023. Christine Laurent motions with regret, Paul Hayhurst seconds. All in favor.

13. Meeting Adjourned at 9:00pm.

**Next Meeting: September 21, 2023**