

**BALDWIN BOROUGH PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
MEETING AGENDA
January 18, 2024**

Present - Anna Newborg, Christine Laurent, Lisa Kaufman, Mike Fitzgerald, Rosemary Willis, Amanda Bublinc, Christy Ehrlich, Patty Boyer.

Not Present -

- 1. Call to Order** at 7:08 pm
- 2. Public comment on agenda items**
 - a. None.
- 3. Virtual Presentation: Take Command Health QSEHRA**
- 4. Action Items**
 - a. **Acceptance of November Minutes**
 - i. Christine Laurent motions to accept, Christy Ehrlich seconds. All in favor.
 - b. **Acceptance of 2023 End-of-Year Financials**
 - i. Table - waiting on financials from the accountant.
 - c. **Ratify November & December Expenses**
 - i. Christy Ehrlich motions to accept, Rosemary Willis seconds. All in favor.
- 5. Discussion re-vamped donor wall proposal**
 - a. A few more small edits - we're getting close!
- 6. Discussion Redistribution of Computer Lease Funds** - Board agrees with this distribution of funds. Discussed social media consult in detail - agree that as a one time fee, the library would really benefit from a professional online strategy.

Programs	\$2,000
Professional Social Media Consult	\$1,000
End-of-year Bonus (same as 2023)	\$2,300
Extraordinary Maintenance	\$1,000
Total	\$6,300
Total Computer Lease	\$6,700

7. Discussion Carpet Cleaning Quotes

- a. Accent Carpet Cleaning: \$1,960
- b. SouthSide Carpet Cleaning: \$1,700 - Board agrees that this is the best option.
- c. Coit: \$1,099

8. Director's Report

9. Friends of the Library Update

- a. Rosemary to connect with Anna to plan the next meeting.

10. Photos

- a. Group photo and updated headshots - next month.

**11. Mike Fitzgerald motions to adjourn meeting; Amanda Bublinc seconds.
Meeting adjourned at 9:02pm.**

12. Executive Session began at 9:03pm.

Next Meeting: February 15, 2024