

BALDWIN BOROUGH PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
REORGANIZATION MEETING AGENDA

February 15, 2024

1. Call to Order 7:07 Christy, Christine, Mike, Lisa, Rosemary, Anna, Patty
2. Public comment on agenda items
3. Nomination and votes for Officers
 - a. President – Christine nominates Rosemary- Mike 2nds, all in favor.
 - b. Vice President – Lisa Nominates Mike, Christy 2nds all in favor. Mike Accepts
 - c. Treasurer -Mike nominated Christine, Rosemary Seconds and all agrees, Christine Accepts
 - d. Secretary -Rosemary Nominated Amanda, Mike 2nds, all in favor, Amanda in absentia accept
4. Discussion – no further discussion

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1. Call to Order - 7:15 Christy, Christine, Mike, Lisa, Rosemary, Anna, Patty
2. Public comment on agenda items- Lights in back parking lot will be addressed at the next council meeting on Tuesday 2/20/24
3. Action Items- no additional items discussed.
 - a. Acceptance of January Minutes- Rosemary Motions to accept and Lisa seconds.
 - b. Ratify January Expenses- Mike Motions and Christine 2nds
 - total amount is incorrect and should be **\$2863.88** as an addition issue with excel in regards to Amex payments.
 - Unexpected expense shows for refrigerator.
4. Touch-a-Truck: September 14? (Whitehall Sept 8)
5. Discussion Capital & Other Facility Improvements/Maintenance
 - Suggestions on Improvements in teen space
 - outdoor space – possible patio
 - solar panels- Anna to look into grants

- Patty/Anna to ask Borough about preventative maintenance schedule. (annual and 5 year plan schedule)

6. Discussion Social Media Consult

- Tech Soup- unable to provide services anticipated, looking for other options (SCORE)
- Redistribute funds originally put aside for this, may need to move the funds from Social Media consult funds \$1000 to maintenance to install bricks.
- Hoffs estimate for permanent brick placement \$1930, Anna to look for another estimate.

7. Director's Report

Broker, Kelcie Sztrouin will be a better option for healthcare assistance in setting up the healthcare plans and consulting with the employees. Should have proposal for services for next meeting.

Two possible candidates have shown interest for the board. Anna to reach out.

8. Friends of the Library Update

9. Photos – completed.

10. New Business- Anna would like to ask for 3K in budget increase every year as opposed to a large lump every 5 years starting in 2025.

Adjournment @ 8:55- Mike motions, Christy seconds.

11. Executive Session