

**BALDWIN BOROUGH PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
MEETING MINUTES
MARCH 21, 2024**

Present - Anna Newborg, Amanda Bublinc, Christine Laurent, Mike Fitzgerald, Rosemary Willis, Lisa Kaufman

Not Present - Christy Ehrlich

Interview Tara Rockacy Prospective Board Member

1. Call to Order - 7:20 pm
2. Public comment on agenda items - no public in attendance
3. Action Items
 - a. Acceptance of February Minutes (p. 2)
 - i. Clarify “Nominations and Votes for Office” section (add names).
 - ii. Mike Fitzgerald motions to accept, Lisa Kaufman seconds, pending above edits.
 - b. Ratify February Expenses
 - i. Rosemary Willis motions to accept; Mike Fitzgerald seconds.
 - c. Acceptance of January-February Financials (p. 4)
 - i. Two months worth because we switched accountants. Moving forward would just be one month.
 - ii. Pending adjustment of Federal and State line items - Amanda Bublinc motions to accept, Rosemary Willis seconds.
 - d. Acceptance of 2023 Financials (p. 8)
 - i. Amanda Bublinc motions to accept; Mike Fitzgerald seconds.
4. Amy Gilligan, head of ACLA accounting, will be leaving April 2nd. This will likely cause some delay in terms of financial reports.
 - a. Anna will still keep internal financial records as always; only official reports may be delayed.
5. Fire alarm repair charges update (p. 16)
 - a. Pay bill as -is. Anna is looking for different company to make repairs and monitor in the future.
6. Review QSEHRA
 - a. Deadline for board to vote - May meeting.
7. Library CD (p. 20)

- a. Matures 3/31/2024
 - b. Renewal of current CD at 30 months, 4.07% rate; Board to take virtual vote on March 31st once rates update.
 - c. Opening new 7 month CD at 5.12% with \$50,000.
8. Library Giving Day is April 3rd
 - a. Small direct mail piece goes out.
9. Director's Report (p. 22)
10. Public Meeting Adjourned - 9:43 pm
11. Executive Session

Next Meeting: April 18, 2024