

**BALDWIN BOROUGH PUBLIC LIBRARY
BOARD OF DIRECTORS
MEETING MINUTES
January 16, 2024**

Present: Amanda Bublinec, Christine Laurent, Rosemary Willis, Lisa Kaufman, Anna Newborg

Absent: Tara Rockacy, Mike Fitzgerald, Christy Ehrlich

1. Call to Order - 7:03pm
2. Public comment on agenda items - no public present
3. Action Items
 - a. Acceptance of November minutes - Amanda Bublinec motions to accept, Rosemary Willis seconds. All in favor.
 - b. Ratify December expenses - Lisa Kaufman motions to accept, Christine Laurent seconds. All in favor.
 - c. Acceptance of November financials - Lisa Kaufman motions to accept. Rosemary Willis seconds. All in favor.
4. Facilities Shared Services Update
 - a. CLP sharing facilities services, expertise, and personnel.
 - i. Access to a dedicated handyman available for minor repairs and a preferred list of vendors at a discount. We only have to pay for materials with handyman (and then normal expenses with outside vendors)
 - ii. Completely voluntary program that will save time and money.
 - iii. Will compare vendor list with vendors we've already used and liked.
5. Discuss Virtual Meetings
 - a. One proposed option - switch to virtual with in-person meetings every 3-4 months or more frequently for specific discussions as needed.
 - b. Concern about losing the benefits of meeting in-person when so much of our other activities are now virtual post-pandemic.
 - c. If we stick with in-person meetings as we do now, make hybrid option always available for members who have more of a time constraint or can't make it for another reason.
 - d. Continue discussion at next meeting when more board members are present (we will meet in-person in February and decide the future schedule then).
6. Director's Report
 - a. Additional \$6000 appropriation from Baldwin Borough this year.
 - b. Starting the hiring process for a new part-time staff member soon; need replacement hired by the end of March for a staff member who is retiring.

7. Discussion about library snow days
 - a. How do we make the decision?
 - i. Based on whether other libraries in the area are closing and if Baldwin-Whitehall School District is closed.
 - ii. Concern is raised about students needing access to remote learning resources, but Anna says that in the past when they have been open during remote learning days, the library hasn't been used for that. Our students seem to have access to the resources they need in the home or from the schools.
8. Christine Laurent motions to adjourn, Amanda Bublinec seconds. Meeting adjourned - 7:55 pm
9. Executive Session

Next Meeting: February 20, 2025