

## Meeting Minutes/lk

Aug. 21, 2025

Present: Mike Fitzgerald, Lisa Kaufman, Christine Laurent, Tara Rockacy (virtual), Rosemary Willis, Anna Newborg

Absent: Christy Ehrlich

Meeting start delayed by candidate interviews for open board position

1. Meeting called to order by Christine Laurent at 7:57 pm
2. Public comment on agenda items – Lisa brought up husband's observations at recent library visit, noting Anna's appropriate and professional response to patron experiencing personal crisis. Discussion ensued on de-escalation training, which staff receives regularly, and on the potential need for staff access to an Employee Assistance Program (EAP) or other resources to help manage stress. Anna to look into whether borough or ACLA have EAP or similar programs available for BBPL staff.
3. Vote to approve Consent Agenda. Motion to approve by Lisa, seconded by Rosemary. Vote was unanimous; motion passed.
4. Vote to accept Christy Ehrlich as new Board Secretary. Motion to accept by Rosemary, seconded by Mike. Vote was unanimous; motion passed.
5. Quotes for new HVAC maintenance company. EMCOR, McKamish and Cameron submitted bids of \$1,881, \$2,472 and \$649 respectively. Cameron's bid was a mere third of next-lowest bidder, requires no contract, and is family-owned, Pittsburgh-based and has great reviews. Board favored Cameron, service to start 1/1/26

6. Director's report

a. Financials

- 1) Anna reported receipt of monthly RAD distribution and 3<sup>rd</sup>-quarter Borough contribution
- 2) Anna will be requesting a 3% increase from Borough for 2026, from current \$206,000 appropriation to \$212,000

b. Facilities

- 1) Anna reported air-conditioning problems necessitated repairs totaling about \$2,000, to be covered by discretionary funds previously designated by the board for unanticipated incidental costs

c. Other

- 1) Family Fun Fest details being finalized for Sept. 13 fundraiser. Borough is paying for bouncy house.

7. No executive session was held

8. Meeting adjourned 8:23 pm

**Next meeting Sept. 18, 2025**

**Minutes submitted by Lisa Kaufman**